

K. J. SOMAIYA POLYTECHNIC

Mumbai – 77

Ref: KJSP/Exam/2021-22/ 158

Date:14/12/2021

All the students of FTD/PTD are hereby informed that the end examinations of Winter – 2021 will be held in Multiple Choice Questions (MCQ) format. The students are advised to read all the information and complete the activities on time. Institute will not be liable for any negligence of students that will make them disqualified to appear for the examination.

Sr.No	Activity	Schedule
1	Release of exam form. All students must print the exam form and keep it for their record purpose compulsory.	09/12/2021
2	<p><u>Payment of exam fees</u></p> <p><u>New curriculum (2018 onwards - FTD/PTD)</u></p> <ol style="list-style-type: none"> The regular student who doesn't have any previous backlog and had paid Academic fees for 2021-22 are not required to pay any fees, as their fees are already collected. The students with backlogs must pay the backlog fees as mentioned in their exam form. <p><u>Old curriculum (2006/2010/2013/2015)</u></p> <ol style="list-style-type: none"> Backlog students who had not paid academic fees and wants to appear for an exam to complete a Diploma have to pay fees of Rs.1250/-. Students appearing from the Old curriculum as regular students who had paid academic fees with less than 08 courses in exam form need not pay fees. 	<p>11/12/2021</p> <p>To</p> <p>17/12/2021</p> <p>Late fees up to 20/12/2021</p>
3	<p>End of term –</p> <ol style="list-style-type: none"> All semesters (Except I semester) → I year(I semester) → 	<p>24/12/2021</p> <p>15/01/2022</p>
4	<p>Provisional detention list (Except I semester)</p> <p>Provisional detention list – I semester</p>	<p>20/12/2021</p> <p>04/01/2022</p>
5	<p>Final detention list(Except I semester)</p> <p>Final detention list (I semester)</p>	<p>23/12/2021</p> <p>07/01/2022</p>
6	Display of provisional eligible list of candidates for Winter-2021 end examinations on website	10/01/2022

7	Students having grievances has to submit his grievances online will all relevant documents. The student has to send his grievance on exam.polytech@somaiya.edu	10/01/2022 to 12/01/2022
8	Display of Final eligible list of candidates for Winter-2021 end examinations on website	13/01/2022
9	Display of practical timetable schedule by the concerned department on the website.(student should contact respective HOD for any further details)	12/01/2022
10	Display of end exam timetable by exam section(Theory)	08/01/2022
11	Practical/ Oral exam schedule- Online (Student shouldn't be called in the institute by any department for PR/OR exam. All practical exams will be conducted in oral form. The faculty has to conduct the exam from the institute preferably. However, HOD can take the final decision in consultation with Principal) – All semesters, including I year	17/01/2022 to 22/01/2022
12	Detailed Notice of technical guidelines regarding MCQ examinations.	14/01/2022
13	ZOOM meet for all candidates. The link for the meet will be given in the MCQ guidelines notice. In addition, the student has to download the app on mobile, as mentioned in the guidelines notice.	16/01/2022 (Sunday) at 07:00 Pm
14	Mock Test – I (Every examinee has to appear, in case he/she fails to appear, then the institute will not be liable if he/she faces problem during the actual examination.)	17/01/2022
15	Mock Test – II (Compulsory for all)	20/01/2022
16	Mock Test – III (Compulsory for all)	22/01/2022
17	End examination schedule (Online mode from Home, students facing technical issues in Mock Test can appear from institute if they desire)- All semesters including I semester	24/01/2022 to 11/02/2022
18	Result Declaration	01/03/2022

- **Detention date should be strictly followed by dept.**
- **Exam schedule can be alter as per Govt of Maharashtra instructions/institute level issue, hence no students should book tickets of outstation trains/ flights. Institute will not be responsible for it.**


PRINCIPAL

CC:-.

USK-Please display on Institute website,

E-mail to all HOD/faculty/staff /Registrar/Library/A/c Section.

All HOD – schedule of display Detention list /practical timetable should be adhered.