



K. J. SOMAIYA POLYTECHNIC

Vidyanagar, Vidyavihar, Mumbai 400 077
(AN *AUTONOMOUS INSTITUTE)

Ref. No. KJSP / EXAM/2018-19/228

Date : 14/06/2019

NOTICE

This is hereby inform to all Full Time & Part Time students (**Final Year Only**) who had completed Diploma in Summer – 2019 their Red marksheets, Blue marksheets, Provisional certificate & Equivalent Certificate will be issued as per schedule shown below. The students should strictly collect the marksheet at specified date only.

The student has to pay (in a/c section) a fee of **Rs.600/-** as per schedule given below (in working hours) for the purpose of issuing final **DIPOLMA PASSING CERTIFICATE**. The student has to attach **three passport size photograph mentioning his/her name and current date stapeled on performa as per Annexure – A (attached)**. **The student has to submit the Annexure to exam section after obtaining signature on annexure from account section on payment of fees from 24/06/2019 to 28/06/2019.**

The schedule for Red marklist collection, provisional certificate, Blue Marklist is as given below

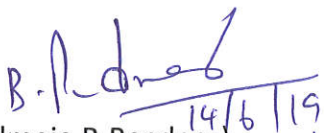
Sr. No	Programme	Date	Time
1	Civil Engg Dept.	29/06/2019	11.00 am
2	Comuter Engg. Dept.	29/06/2019	12.00 pm
3	Mechanical Engg.(FTD)	29/06/2019	02.00 pm
4	Electrical Engg.(FTD)	29/06/2019	03.00 pm.
5	Ind. Etx. Engg.(FTD)	29/06/2019	04.00 pm

Sr. No	Programme	Date	Time
1	Mechanical Engg.(PTD)	03/07/2019	11.00 am
2	Electrical Engg.(PTD)	03/07/2019	02.00 pm
3	Ind. Etx. Engg.(PTD)	03/07/2019	04.00 pm

The student has to bring compulsory his/her I card. Late comers will not be entertained.

NOTE: Full Time Diploma students has to attach fee receipt of Academic Year 2018-19.

[If they had paid Diploma Certificate fee of Rs.600/- no need to pay the Rs.600/- in Account Section]


(Padmaja B. Bandaru)
Principal

CC: Account section/ Registrar/Library/ Exam N/B
USK – to be display on institute website

ANNEXURE - A

**K. J. SOMAIYA POLYTECHNIC
Vidyavihar, Mumbai-77**

3 Passport size Photo
with full name &
current date
attached with stapler
also mention
enrolment no on back
side of photo.
(Don't. paste the
photo)

BRANCH : - _____

REGISTRATION FORM FOR DIPLOMA CERTIFICATE – _____

Name of Applicant: _____

(Use Capital letters)

(Surname)

(First Name)

(Father's Name)

Enrolment No.

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Address for Communication:.....

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Telephone No.(R) _____

(Mobile No.) _____

STUDENT SIGNATURE

SIGNATURE OF CASHIER

(Rs.600/- has to be paid at account section for issuing Final certificate and Equivalent Certificate as per schedule)

The student has to bring this Annexure A compulsory on the day of collection of marklist.