

# K.J. SOMAIYA POLYTECHNIC

Vidyavihar, Mumbai-400 077.

KJSP/Est./NOTICE/2017-18/ 619 .

Date : 05 OCT 2017

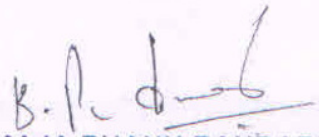
## NOTICE

A Student Grievance Redressal Cell has been constituted for year 2017-18 to examine the Grievances of All Full Time / Part Time Students.

Students can write their Grievance in English, Marathi, Hindi or Gujarati language and drop it in Suggestion Box next to Library entrance OR send the Grievance by email to [info.polytech@somaiya.edu](mailto:info.polytech@somaiya.edu) OR SMS to Mobile No.8879625123 .

If deemed necessary student may be called for hearing by the Redressal Cell.

All are required to note.

  
( PADMAJA BHANU BANDARU )  
PRINCIPAL

To,

- 1) All Head of Departments.
- 2) All Class Circulation.
- 3) All Notice Boards.
- 4) Display on Website – Mrs. U.S. Kolte, Programmer.

# K.J. SOMAIYA POLYTECHNIC

Vidyavihar, Mumbai-400 077.

KJSP/Est./OfficeOrder/2017-18/ 618 .

Date: 05 OCT 2017

## OFFICE ORDER :

### STUDENT GRIVANCE REDRESSAL CELL


As per the instructions from various regulatory Authorities, Student Grievance Redressal Cell is constituted for year 2017-18.

Following shall be members of the cell.

- |                         |   |                  |
|-------------------------|---|------------------|
| 1) Shri. R.G. Tambat    | : | Chairman         |
| 2) Shri. S.N. Kolte     | : | Member           |
| 3) Mrs. Charulata Ingle | : | Member           |
| 4) Mrs. C.N. Pai        | : | Member           |
| 5) Shri. J.D. Tambve    | : | Member-Secretary |

It is mandatory for the cell to meet at least twice in a Semester / Term and examine various Grievances of Students and Recommended appropriate action. In case no Grievance is received, Nil report may be submitted.

All are requested to cooperate.

  
( PADMAJA BHANU BANDARU )  
PRINCIPAL

To,

- 1) Chairman & members of Cell.
- 2) Master file.

**K. J. Somaiya Polytechnic, Mumbai**  
**Student Grievance Redressal Cell**

Ref:- Office order KJSP/ESTT/17-18/618

Dated: 05-10-2017

-Meeting No.01

Date of Meeting 25-10-2017; 12.00A.M.

-No. of Applications received: - Emails-2, Suggestion Box-2 chits.

**Grievances & Remarks of the cell are as follows:**

**By email:-**

Sr. No.	App. No.	Particulars of the application	Remarks action suggested by S. G. R. Cell
1.	01	Dust bins to be provided on each floor and class	Will be reported to The Principal and Cleanliness Awareness amongst students is required.
2.	02	Flexibility to be given in terms of Color and pattern of Dress code/Uniform	Change in dress code is already incorporated and Variety of colors is not permitted as it will change the motto of Dress Code.

**Suggestion Box:-**

1.	01	Alphabet wise Roll call	Roll call is Alphabetwise by surname
2.	02	Indecent Suggestion	Fourth suggestion found in box was indecent & inappropriate hence discarded.

SN	Mane of member	Designation	Post	Sign
1.	Mr. R.G. Tambat	Head Of CED	Chairman	
2.	Mr. S N Kolte	Lecturer in EED	Member	
3.	Mrs. C P Ingle	Lecturer In COD	Member	
4.	Mrs. C. N. Pai	Librarian	Member	
5.	Mr. J. D. Tambve	I/c Registrar	Member Secretary	

Cc. To,

✓ The Principal,  
K.J.S.P.

*Shri R.G.T. ask mis use to be displayed on website.*  
*28/10/17*

**K. J. Somaiya Polytechnic**  
**RECEIVED**  
Date.....  
*26 OCT 2017*

**30 OCT 2017**

*28/10/17*