



# K. J. SOMAIYA POLYTECHNIC

Vidyanagar, Vidyavihar, Mumbai 400 077  
(AN AUTONOMOUS INSTITUTE)

Ref. No. KJSP / EXAM/2020-21/2\

Date: 19/11/2020

## NOTICE

This is hereby inform to all Full Time & Part Time students **(Final Year Only)** who had completed Diploma in Summer – 2020 their Red mark sheets, Blue mark sheets, Provisional certificate & Equivalent Certificate will be issued as per schedule shown below. The students should strictly collect the mark-sheet at specified date only.

The student has to pay (in a/c section), a fee of **Rs.600/-** (in case it has not mentioned in their Academic fee receipt paid in 2019-2020) for the purpose of issuing final **DIPOLMA PASSING CERTIFICATE**. The student has to attach **three passport size photograph mentioning his/her name and current date stapled on Performa as per Annexure – A (attached in notice)**. **The student has to submit the Annexure to exam section at the time of collection of certificates without which no certificate will be issued to any students.**

### SCHEDULE :

Sr. No	Programme	Date	Time
1	Civil Engg Dept.	01/12/2020	10.30 am
2	Computer Engg. Dept.	01/12/2020	12.30 pm
3	Mechanical Engg.(FTD)	03/12/2020	10.30 am
4	Electrical Engg.(FTD)	03/12/2020	12.30 pm.
5	Ind. Etx. Engg.(FTD)	03/12/2020	02.00 pm

Sr. No	Programme	Date	Time
1	Mechanical Engg.(PTD)	04/12/2020	10.30 am
2	Electrical Engg.(PTD)	04/12/2020	12.00 pm
3	Ind. Etx. Engg.(PTD)	04/12/2020	1.00 pm

### Note:

1. The student has to bring compulsory his/her I card.
2. All students has to bring signature from I/C Librarian on Annexure form(NO DUES).
3. Students has to compulsory wear mask and maintain a social distance at the time of collection of certificates.
4. Late comers will not be entertained.

**NOTE:** FTD/PTD students has to attach Academic year fee receipt showing fees already paid.  
[If they had paid Diploma Certificate fee of Rs.600/- no need to pay the Rs.600/- in Account Section]

(Padmaja B. Bandaru)

Principal

CC: Account section/ Registrar/Library/ Exam N/B  
USK – to be display on institute website

**ANNEXURE - A**

**K. J. SOMAIYA POLYTECHNIC  
Vidyavihar, Mumbai-77**

3 Passport size Photo  
with full name &  
current date  
attached with stapler  
also mention  
enrolment no on back  
side of photo.  
**(Don't. paste the  
photo)**

Programme : - \_\_\_\_\_

REGISTRATION FORM FOR DIPLOMA CERTIFICATE – SUMMER/WINTER \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

(Use Capital letters)

(Surname)

(First Name)

(Father's Name)

Enrolment No.

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Address for Communication:.....

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Telephone No.(R) \_\_\_\_\_

(Mobile No.) \_\_\_\_\_

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
SIGNATURE OF CASHIER

\_\_\_\_\_  
SIGNATURE OF LIBRARIAN

**(Rs.600/- has to be paid at account section for issuing Final certificate and  
Equivalent Certificate as per schedule)**

**The student has to bring this Annexure A compulsory on the day of collection  
of marklist.**