Admissions 2024-25
Steps for Filling On line Form for Institute Level seats/CAP allotted

DTE Registration is mandatory before filling K.J.Somaiya Polytechnic Online Application Form	Form Link Online Admission Form (Scan QR)

Keep soft copies(scanned) of Images of Passportsize photo,Signarure and Required documents (jpg/jpeg format) handy

1. Go to Online Admission Form page
2. Register yourself and Create password. Use Canidates own email id and Mobile for registration.
3. Login on Online Admission Form page
4. Select Level of Study:Diploma Discipline: Engineering and Technology.
5. Select appropriate Category. Proceed.
6. Read the instructions carefully.
7. Fill all details very carefully.
8. The form details can be edited by choosing links available at left margin.
9. **For Institute level candidates:** After the last date for filling out the application forms, a provisional merit list of all the eligible candidates will be displayed on website.
10. **For Institute level candidates:**   In cases of Grievances, visit the Institute personally.
11. **For Institute level candidates:** Final Merit list of all eligible candidates will be displayed on the website. (check the schedule on website for exact dates)
12. Take 2 copies of Acknowledgement.
13. Approach the institute with 2 copies of Acknowledgement,2 self addressed Envelopes and original as well as self attested copies of all required documents for verification.
14. Candidates must carry these copies of Acknowledgement along with the DTE Application-Cum receipt and relevant documents while attending admission rounds.
15. Verification of your application/documents will be done at Institute. After successful payment of Admission fees, candidate will get two emails and SMS -on mobile number and personal email provided by candidate - with following detail- 1.Somaiya Email ID and Password 2.SVVNetID (Somaiya Vidyavihar myaccount portal) Password
16. Read all emails received on Somaiya Email Address carefully. Google class room Links will be sent you on this somaiya email address.
17. Visit https://polytechnic.somaiya.edu.in regularly and check for any updates.

Candidate should be personally present for all admission rounds

For admissions related Queries contact: admission.polytech@somaiya.edu