

IQAC Committee Meeting -30th June 2014

Proposed activities;

- Initiating Activities related to growth/excellence
- Entrepreneurship Development Cell
- Numerical Aptitude Test
- Parent Teacher Association
- Self Defence Course
- Mentor teacher should identify slow learners and remedial lectures should be conducted for such students.
- Skill enhancement programs for nonteaching
- Yoga sessions for teachers
- LED Display
- Formulating a Aurobindo Research Circle

IQAC Committee Meeting-18th November 2014 at 11.30 am-

Action taken;

Contributions made by IQAC

- Two non-teaching staff were trained in computers
- Three non-teaching staff were sent for an English speaking course at K.J.Somaiya B.Ed. College
- An online student feedback system prepared by the students of the College was initiated.
- Quality circle groups were created amongst students to help students to interact and reach out to the underprivileged and weak students
- Under the Students welfare scheme, the committee identifies economically less privileged students and extends financial assistance to them through the College
- Remedial lecture is conducted for the students who have failed in various subjects
- Bridge course is conducted in subjects like Maths, Economics, Accountancy for students taking admission from other than commerce faculty
- Appointment of teacher mentors for each class to enable personalised interaction between student teacher and better student grievance handling
- Infrastructure upkeep committee was initiated
- Planning Board was formed to advise on structuring of various programs
- College advances finance in times of medical emergencies
- College invested in CCTV cameras to be placed at prominent locations in the College
- Initiated setting up of Entrepreneurship Development Cell in the College
- Conducting add-on courses in new skill areas
- Implementation of teaching through Google classroom
- Introduce E-news
- Conducted faculty development programmes in SPSS
- A group of teachers were trained in value education conducted by the members of ISKCON

- A debate club was formed with the objective of providing an intellectual platform for students to improve their critical analysis aptitude and enhance their multi-dimensional thinking

Innovative processes adopted by the institution in Teaching and Learning :

1. Mentor-mentee system helped in intensive interaction amongst students and mentors.
2. Industry-interface committee was started to encourage participation of industry in teaching-learning process research programmes and extension activities.
3. Students diagnosed with learning disabilities are provided personal assistance by mentors and teacher.
4. International Relations Cell was initiated to explore the opportunities of collaboration with foreign universities in research, training and teaching
6. Encouraging peer learning through quality circle.
10. Field visits/Excursion and industrial visits are organised by various departments to give practical exposure to students
11. Guest and experts from relevant fields are invited to share their expertise with students.
12. Debates, role plays and skits are used students to make the learning process interactive.

Examination Reforms;

- Masking of answer sheets
- Solutions were provided with question papers
- Results are declared online
- Examination hall tickets are made available online

Teaching & Learning processes :

- Faculty members are motivated to design skill-based and value added courses.
- Towards the end of every semester there is regular review of the teaching learning process.
- Encourage the use of ICT and Google Classroom by faculty members .
- The mentors monitor and supports the progress of facing students problem or in distress
- Subject plan and lecture plan is submitted by every faculty every semester.
- Engagement of lectures are monitored and recorded on a daily basis by a special committee.
- Yearly staff appraisals are conducted
- Grievance committee encourages students to express their grievances freely and frankly without being victimised.

Extension activities and Institutional Social Responsibility

- The college has continuously focused on extending a helping hand to the marginalised sections of society by organising awareness programmes related to health and hygiene.
- The college also extends it's support to students facing financial deficiency

- Through NSS the college organises rural camps rendering help to the rural population
- Nature club conducts workshops to inculcate a spirit of environmental consciousness.
- Various class mentors also conduct lectures for students teaching them to be socially responsible
- The Sociology department has conducted survey and awareness programme for rural school supported by Somaiya Trust at Karnataka(Sameerwadi)

IQAC Meeting conducted on 21-04-2015

Deliberation of workload within the committee for preparing the AQAR Report 2014-15